

**FULTON INDUSTRIAL COMMUNITY IMPROVEMENT DISTRICT
REQUEST FOR PROPOSALS**

BACKGROUND:

Since its inception in the 1950s, the Fulton Industrial Corridor has been a jobs and economic development engine for the Atlanta region and State of Georgia due to its strategic location near metro Atlanta and robust transportation infrastructure. Over the last 70 years, the District has grown and evolved into the largest industrial corridor in the Eastern United States, now home to over 28,000 jobs.

However, markets are shifting as competition for investment, development, and talent continues to grow. Many business districts, community improvement districts, and innovation centers have begun to realize the importance of innovation to remain competitive in this environment, leveraging their unique assets and investing in initiatives, new technologies and innovation that will ensure continued growth.

Much like other employment centers around Metro Atlanta, the Fulton Industrial Community Improvement District continues to work toward reestablishing its brand, supporting current and future business that call the area home, and create a unique sense of place that marries industrial, freight and logistics, and other commercial uses. Beyond traditional roadway and access improvements, the Fulton Industrial District strives to be an attractive and welcoming place as well. To accomplish that goal, the District is focused on four key areas including electric vehicles and clean energy, placemaking, wayfinding, and truck parking and related facilities.

PROPOSAL:

The Fulton Industrial Community Improvement District, aka “The Boulevard CID” herein also referred to as “CID,” intends to select a qualified consultant or team of consultants to perform consulting services for an interim update to the District’s Master Plan, specifically focused on Clean Energy, Innovation, Placemaking, and Freight and Logistics. The purpose of the master plan update is to build upon the Fulton Industrial CID Freight Cluster Plan (FCP) completed in 2022 and the previous Master Plan, by exploring interrelated FCP recommendations and provide a more detailed assessment for clean energy strategies targeting freight and logistics, particularly electric vehicle and alternative fuel vehicle (AFV) charging and fueling infrastructure, including some consideration given to renewable energy generation, as well as wayfinding, placemaking, truck parking and innovation. This Implementation Plan update will include a vetted and fiscally constrained action plan with the intent to begin delivering infrastructure immediately. Additional information about the full scope of the RFP can be found under “Scope of Work” below.

The award of the contract will be to the consultant(s) whose responses comply with the requirements set forth in this request for proposal, and whose proposal is most advantageous to the CID, taking into consideration all aspects of the responses. The CID reserves the right to reject any or all proposals, to waive technicalities and to make an award in whole or in part and as deemed in its best interest and will not reimburse any offeror for its Request for Proposal preparation costs. The written proposal documents supersede any verbal or written prior communications between the parties. All companies submitting a proposal will be notified of award.

This Request for Proposal is intended to provide interested offerors with sufficient information to guide them through the development of their proposal. In responding to this Request for Proposal, it is important that all offerors follow the prescribed format so that each offeror will be providing comparable data to that submitted by other offerors and thus be assured fair and objective treatment in the CID’s review and evaluation process.

IMPORTANT DATES:

RFP issue date	June 30, 2023
Questions time period	July 18 – 25 2023
Addendum and Responses to Questions	July 28, 2023
Proposal Deadline	August 2, 2023, 5 pm EST
Technical Evaluations Complete	August 25, 2023 (Tentative)
Interviews (if needed)	Week of August 28, - September 1 2023
Intent to Contract Notice Date	September 1, 2023 (Tentative)
CID Board Approval	September 7, 2023 (Tentative)

RFP SUBMISSION GUIDELINES:

Proposals will be received until 5:00 p.m. **August 2, 2023 electronically to gil@boulevardcid.org**. Proposals are binding upon the bidder when submitted and will be valid for 90 days after the Proposal Deadline.

One electronic file, not exceed 25 pages for all items. Any proprietary information contained in the proposal should be so indicated. However, in the event that the entire contents, or a major portion, of a proposal is designated as proprietary, then that proposal will not be considered. A company official that has authorization must sign proposals in [blue ink](#) to commit company resources. The responses to this RFP may be subject to Georgia Open Records Act. The full cost of proposal preparation is to be borne by the proposing lead firm. Sole responsibility rests with the consultant to see that the proposal(s) are received on time at the stated location.

SELECTION METHOD:

- 1. Selection of Finalists:** Based on proposals submitted in response to this RFP, The Boulevard CID will evaluate all submittals deemed responsive and each evaluator will assign points using the criteria set forth below. The points assigned to each criterion will be totaled and a rank will be determined. The Boulevard CID reserves the right to request a presentation of the finalist firms or consulting teams in the event there is not a clear difference in rankings among the selected firms. In this event, each finalist firm or consulting team shall be notified in writing and informed of the place, date, and time for the presentation. Details regarding the presentation will be provided in the Finalist Notification. In the event of a tie in presentation scoring, the scores from the technical evaluation of the written proposals will be used as tiebreaker.
- 2. Final Selection:** A recommendation will be made to The Boulevard CID's Board of Directors for a selected firm or consultant team. Following the Boards selection, negotiations will be initiated to finalize the terms and conditions of the contract, including the fees to be paid.

SELECTION CRITERIA:

Criteria	Description
Qualifications & Experience (40%)	Evidence of qualification and experience of key staff including the Project Manager, all Task Leads, and other staff expected to provide significant work on the project. Evidence of qualifications and experience of all teaming firms to be able to provide the requested consultant services.
Technical Approach (40%)	Provide an approach to complete the scope of work provided below. The approach should include deliverables and proposed schedule.
Suitability (10%)	Include any special or unique qualifications/methodologies/approaches, availability of resources, QA/QC procedures, W/MBE-DBE inclusion.
Price (10%)	Overall cost and cost by task

PROPOSAL CONTENTS:

1. Cover Letter
2. Name of lead firm and any sub consultants.
3. Point of contact (name, title, e-mail and phone number) at lead firm and location of the lead firm's office performing the work.
4. Organizational Chart listing the principal-In-Charge, Project Manager, Key Team Leads, and relevant support staff. Denote the firm for each individual and DBE/WBE status.
5. Qualifications and experience of key staff intended to work on the project (Project Manager, Task Leads, and other important staff). Maximum of 1 page for Project Manager resume. Maximum of ½ page for all other staff.
6. Qualifications and experience of firm(s) and sub consultants in the type of work required. Provide at least five qualifications which demonstrate the firm(s) capabilities to perform the requested services for The Boulevard CID. Lead firm must provide at least three qualifications. Each account must include client name and location, a description of the project and services provided, length of service, budget, and client's current contact information.
7. Description of the technical approach or work plan proposed for accomplishment of the work including any proposed data that would be purchased as part of the project and how it would be utilized; and how technical deliverables will be synced with community/stakeholder involvement.
8. A proposed schedule for the accomplishment of the work described. Describe how you will deliver this project within 12 months of notice to proceed.
9. Description of any unique qualifications, methodologies, or approaches availability of resources, QA/QC procedures, W/MBE-DBE inclusion, that differentiate your firm/team.
10. Price Summary (Total and Task-by-Task Breakdown).
11. References (three) for lead firm and reference (one) for each sub.
12. Any other pertinent information.
13. Signed application.

SCOPE OF WORK: FULTON INDUSTRIAL CLEAN ENERGY, INNOVATION, PLACEMAKING AND FREIGHT & LOGISTICS INFRASTRUCTURE IMPLEMENTATION PLAN

I. General: The Fulton Industrial Community Improvement District (The Boulevard CID), in cooperation with local, state and federal partners and other stakeholders, seeks to implement a planning study effort that will result in a clean energy, innovation, placemaking and freight and logistics master plan for the Fulton Industrial District. Any contract award for this study should meet the requirements for future local, state and federal funding.

This Plan is estimated to take no more than 12 months to complete. The main scheduling consideration within this program is to make certain sufficient time is available to coordinate with project sponsors and develop milestones for project deliverables in order to meet deadlines for project calls in future Transportation Improvement Programs (TIP) and Regional Transportation Plans (RTP). Funding opportunities from GDOT, FHWA, US Department of Energy, and other sources shall also be considered as the planning process moves forward.

All work and services required under this subgrant agreement shall be completed on or before September 30, 2024.

II. Area Covered: The study area is located within unincorporated Fulton County, the City of South Fulton, and the City of Atlanta. The study area includes property on both sides of Fulton Industrial Boulevard (SR 70) from Campbellton Road (SR 154) in the south to I-285 in the north. The western border of the study area is made up of the Chattahoochee River. Coordination with all local jurisdictions within the study area and adjacent jurisdictions (Cobb County and Douglas County) is also required in order to promote coordinated long-range transportation planning efforts across jurisdictional boundaries.

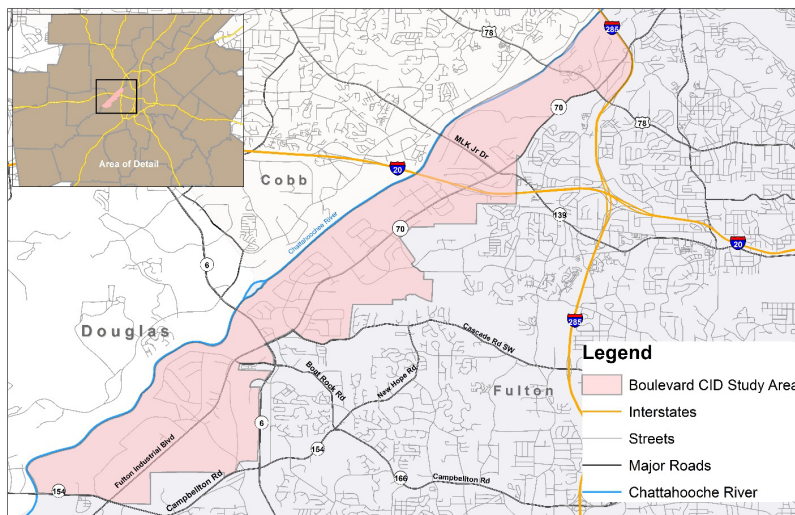


Figure 1: Boulevard CID Boundary

III. Goal: The Fulton Industrial Clean Energy, Innovation, Creative Placemaking and Freight & Logistics Infrastructure Implementation Plan will build upon the FIB CID Freight Cluster Plan (FCP) which was recently completed in May 2022 and the previous District Master Plan. The Plan will explore interrelated recommendations from the FCP and provide a more detailed implementation plan and assessment of clean energy strategies targeting freight and logistics, particularly electric vehicle and alternative fuel charging, by creating a vetted and fiscally constrained action plan with an increased focus on equity and access to this infrastructure from adjacent, underserved communities.

More than just a charging station siting plan, the outcome of this study will be an implementation guide to set the CID apart as a national leading testbed for transportation and clean energy in the freight sector.

We believe a Clean Energy plan must be relatable, educational, inspirational, and equitable to be successful. The CID's proximity to underserved communities will allow these communities to gain access to EV charging infrastructure as well as training and education related to the EV and clean energy industries. For this reason, we are proposing to undertake this clean energy plan alongside a Creative Placemaking and Wayfinding plan, to help build a bridge between sustainability, innovation, community and economic development and education to both industry and residential community.

The Plan will help the CID to identify a unified placemaking vision including coordinated streetscaping and landscaping, signage and wayfinding, public art, improvements to the public realm and promote clean energy and alternative fuel vehicle charging within the district. These simultaneous investments in clean energy infrastructure and creative placemaking will help ensure the success of both efforts and play an important role in helping to attract, retain, and develop talent, improve communication, network opportunities, support innovation, and create a place that is memorable, distinct, that helps build community pride.

Specifically, the Plan seeks to further the following interrelated recommendations of the Freight Cluster Plan:

<https://boulevardcid.org/wp-content/uploads/2022/12/FIBCID-Freight-Cluster-Plan-May-2022.pdf>

- FIB-39: Gateway/Wayfinding Signage
- FIB-34: Expand Electric Vehicle Charging
- FIB-47: Solar Panel Showcase
- FIB-30: Truck Parking Wayfinding Signage
- FIB-38: Truck Staging Lanes on Shoulder
- FIB-42: Identify Potential Locations for Truck Parking Facilities
- Other goals and recommendations

IV. Expected and Desired Outcomes:

- Buy-in from stakeholders about the vision and goals of the Implementation Plan
- District Utility Strategy
 - District-wide electric grid strategy and utility service upgrade plan
- Public Access to EV charging stations

- Quick wins: Small-area plans for EV charging stations for public use, in coordination with placemaking efforts and wayfinding signage throughout the district
 - Comprehensive public EV charging strategy for the entire district
- Freight Clean Fueling stations
 - Quick wins: Small-area plans for EV charging stations for medium- and heavy-duty trucks
 - Comprehensive zero emissions strategy for medium- and heavy-duty trucks. This may include the identification of a site where various alternative fueling techniques can be designed and tested, including EV charging as well as hydrogen fuel cell charging.
- Clean Energy Best Practices and Toolkit
 - Assessment of viable clean energy production within the district, including an assessment of clean energy production and potential site hosts for a pilot program
 - Educational and interactive toolkit, demonstration project for business and residential community
- Signage and Wayfinding
 - Review existing signage and wayfinding signage concepts developed for the district and develop a priority location plan to identify and prioritize additional signage locations with a special focus on freight traffic management, parking and EV charging stations.
 - Identify location and content of District-wide sign program
- Truck Parking
 - Identify and prioritize locations for truck parking facilities
 - Identify locations for truck staging lanes on shoulders
- Streetscape and Pedestrian Access
 - Assessment of current multimodal connectivity and pedestrian accessibility and develop high-level recommendations for pedestrian and streetscape improvements
- Landscape Enhancements
 - Identify future locations for landscape enhancements, as well as priority locations for investment based upon visibility, ROW availability, and feasibility and relatability to the EV and creative placemaking plan
- Public Art
 - Inventory existing public art within the district and Identify strategies and locations for additional art investments to enhance the unique identity of the district
 - Public art installations that will inspire, educate and potentially feature renewable energy, biophilic and sustainability design themes
 - Assist CID with identifying local artist(s) to commission for public art
 - Implementation plan featuring locations for public art to include murals, sculptures and creative placemaking and educational opportunities in the metaverse and augmented reality.
- Public Spaces
 - Identify potential future public spaces and amenities
 - Identify key local and regional destinations that merit enhanced connectivity to serve as amenities in the CID
 - Develop high-level recommendations for public space investments and connections in the CID
- Public Realm Design Guidelines
 - Identify potential for design guidelines to enhance the experience of the built environment in the district
 - Identify the potential for unique character areas within the district
 - Develop high-level design recommendations to develop a hierarchy of places within the district
- Prioritized list of implementation strategies

- Early Opportunities and Small Area Plans: Combining all elements above, identification of early projects for implementation and “quick wins” for EV or ZEV demonstration site(s).

V. Work Tasks:

Task 1: Project Management

The goal of this task is to prepare a Project Management Plan, which constitutes the strategy and methodology to develop the Clean Energy, Innovation, Placemaking and Freight & Logistics Infrastructure Implementation Plan before commencement of major project work activities, including stakeholder engagement. The Project Management Plan will identify those agencies and organizations which must be involved in the overall direction of the plan development process due to the critical nature of their financial, technical and/or political support or those that the outcomes of this Plan will benefit. These key stakeholders will constitute the Project Management Team. The Project Management Plan will also establish protocols for communicating and sharing data, drafting materials for review, scheduling, and developing other resources within the Project Management Team.

A Project Management Plan shall be developed indicating dates for work task milestones and key decision-making points. The Plan's vision, goals, objectives, and investment strategies will be evaluated at the onset of the planning process to confirm their appropriateness within the present context. The schedule will be confirmed to meet constraints of the program.

A Stakeholder Engagement and Outreach Plan will be developed and approved by the Project Management Team prior to significant work being undertaken on subsequent tasks. The Stakeholder Engagement and Outreach Strategy will identify key individuals, agencies and organizations whose participation will be critical in properly addressing the various elements and emphasis areas defined in the work program. Outreach techniques to effectively involve these stakeholders will be defined. The Stakeholder Engagement and Outreach Strategy will also establish how members of the private sector will be engaged throughout the process and have the opportunity to contribute meaningful input prior to final decisions being made.

Deliverables:

- *Project Management Plan (Draft and Final)*
- *Stakeholder Engagement and Outreach Plan (Draft and Final)*

Task 2: Stakeholder Engagement

The most effective methods to involve private sector stakeholders of the freight and logistics industry in the plan development process will be identified within the Stakeholder Engagement and Outreach Plan in Task 1. Specific direct engagement techniques, such as stakeholder interviews, online and/or intercept surveys, online mapping tools, advisory committees, technical committees, open houses, workshops, and charrettes will be defined at the discretion of the CID and through consensus of the Project Management Team. Since all freight movement is regional, the engagement efforts shall include presentations and opportunities for input at three ARC Freight Advisory Task Force meetings.

The portfolio of techniques employed will be designed to maximize the potential for a broad range of private sector stakeholders to participate and add value to the planning process. In particular, the outreach process should seek input from local business leaders, staff that work at local industrial businesses, and truck drivers who regularly travel in the study area. Efforts to engage those community members who have traditionally been underrepresented in the transportation decision making process, or will be most directly impacted by recommendations, will be emphasized. Private sector stakeholders and the public will be permitted the opportunity to review draft deliverables related to the inventory and assessment of the transportation system and plan recommendations prior to those deliverables being finalized.

An early deliverable of engagement and outreach activities will be to define the desired long-term outcomes the Implementation Plan will help support. These outcomes must support the regionally defined vision of World-Class Infrastructure, a Competitive Economy, and Healthy Livable Communities as adopted in The Atlanta Region's Plan. The regional vision will be scaled and interpreted as appropriate to be more directly applicable and responsive to the unique characteristics of the study area. The locally desired outcomes may be expressed in terms of a vision statement, goals, and objectives, or may use a different nomenclature which resonates more strongly with community members.

Information on the process, schedule, draft and final deliverables, and opportunities for engagement will be readily accessible at all times throughout plan development via a project website. Access to the site will be available through the CID's main website in a direct and logical manner.

Deliverables:

- *Statement of Plan Vision, Goals, and Objectives*
- *Robust Community Engagement Activities*
- *Content for social media and website*
- *Public Engagement Summary*

Task 3: Plan Development and Recommendations

The goal of this task is to develop a methodology for study and recommendations for the elements stated earlier in this RFP. There are various ways the components of this RFP can be studied and analyzed, and recommendations may take a variety of forms and the precise outcomes will be dictated by the level of emphasis placed on each Master Plan element. At a minimum, this task will include the following:

1. Existing Conditions
 - a. Review of relevant plans including the FCP in its entirety <https://boulevardcid.org/portfolio/freight-cluster-plan/> and specifically the Inventory and Assessment <https://boulevardcid.org/wp-content/uploads/2022/12/FIBCID-Freight-Cluster-Plan-lventory-Assessment.pdf>
 - b. District-wide Utility Assessment indicating existing electric capacity and limitations
 - c. Review of existing alternative fuel infrastructure, energy production, placemaking, signage and truck parking within the study area
 - d. Review of existing alternative vehicle fueling and energy-related local land use policies

- e. Summary of existing conditions
2. Needs Assessment
 - a. Identify supply chain and freight industry related case studies indicating trends and best practices relating to this effort
 - b. Evaluation of public and freight demand and feasibility of alternative fuel charging located within the district based on an understanding of opportunities and needs within the freight community
 - c. Evaluation of clean energy production needs, truck parking, wayfinding/signage and placemaking
 - d. Summary of needs and opportunities
3. Strategy Development
 - a. Develop strategies to address items identified in the Needs Assessment
 - b. Identify and prioritize appropriate locations for wayfinding utilizing the CID's current sign typologies
 - c. Identify and prioritize appropriate locations for new placemaking initiatives based in input from CID board, staff, and stakeholders
 - d. Evaluate potential sites for future public and freight EV and alternative vehicle fueling within the district, including two (2) test fit alternative fueling sites, one for public use and the other for industrial/fleet usage
 - e. Develop a clean energy toolkit for assistance with private sector clean energy investments and pilots, both transportation related as well as site specific power generation
 - f. Identify how other agencies/ municipalities have addressed zoning and code changes to accommodate EVCI
 - g. Identify industry standards or current practices for placement of signs for EVCI
 - h. Identify resources and funding for both public and private EVCI implementation
4. Implementation Plan
 - a. Develop phased Constrained Short-Term and Unconstrained Long-Term Action Plans for strategies and investments. This plan should include a step-by-step process for identified responsible parties. Elements may include but are not limited to.
 - i. Public vs. Private Sector- Strategy, process, involvement, execution
 - ii. Strategy, process, involvement, execution
 - iii. Cost estimation based on recommended improvement
 - iv. Policy recommendations/ Incentives
 - v. Funding strategy
 - vi. Best practices for implementation

The strategy and recommendations that result from the effort should:

- Be vetted through a robust stakeholder engagement process and formally adopted by local government policy officials as part of the final plan
- Leverage and complement regional facilities, services and programs to address local needs and priorities
- Consider innovative projects, technology advances, and changes in the supply chain and logistics industry
- Knit together previous plans and projects identified at the community level through Comprehensive Transportation Plans (CTPs), Livable Centers Initiative (LCI) studies, county/city Capital Improvement Programs (CIP), Community Improvement District (CID) work programs, corridor studies, and other initiatives previously undertaken within the study area

The Short-Term Action Plan shall be developed as comprehensive work program (projects, policies, and other concrete action steps) with a focus on implementation. Two (2) to five (5) high priority projects shall be identified within the Action Plan. These projects will move into implementation first. Additional data shall be provided in the final report on these projects to assist with potential grant applications, including the purpose of the project, a more detailed cost estimate, issues that may increase cost (i.e. wetlands, bridges/culverts, utility relocations), and other related data.

Deliverables:

- *District-Wide Utility Strategy*
- *Fiscally Constrained Short-Term Action Plan (Draft and Final)*
 - *Public Access to EV Charging Stations*
 - *Freight Clean Fueling Stations*
 - *Renewable Energy Generation Best Practices and Toolkit*
 - *Priority Signage and Wayfinding Project Locations*
 - *Priority Placemaking and Public Space Enhancements*
 - *Pedestrian Access Improvements*
 - *Priority Truck Parking locations and strategies*
- *Fiscally Unconstrained Long-Term Vision Project List (Draft and Final)*
 - *Same elements as listed above*
- *Planning Level Concept Drawings of Alternative Fueling Test Fits*
- *Placemaking and Signage Renderings*

Task 4: Documentation

The planning process shall conclude with the development of the Final Report and Executive Summary. The Final Report shall describe how recommended projects, policies, and actions were developed, evaluated, and prioritized, and will include the Fiscally Constrained Short-Term Action Plan and the Fiscally Unconstrained Long-Term Vision Project List. Summary information from previously submitted deliverables shall be included as needed to support the development of the Action Plan and Project List. A user-friendly Executive Summary will be prepared that explains the key recommendations and conclusions.

Deliverables:

- *Final Report (Draft and Final)*
- *Executive Summary (Draft and Final)*

To the extent possible, system inventory and assessment data, as well as the final project recommendations, should be mapped in ArcGIS. Relevant shapefiles shall be provided to the CID upon completion of the Plan. Mapped information developed in other software, whether conceptual in nature or geographically accurate, shall also be provided, in either the original source format or exported into an intermediate format usable by the CID.

The minimum required deliverables for the completed plan, as defined in this work program and which will collectively constitute the Fulton Industrial Clean Energy, Innovation, Placemaking and Freight & Logistics Infrastructure Implementation Plan, are the:

- Project Management Plan
- Stakeholder Engagement and Outreach Plan
- Inventory and Assessment Report
- Fiscally Constrained Short-Term Action Plan
- Fiscally Unconstrained Long-Term Vision Project List
- Final Report
- Executive Summary
- Word and/or In-Design, PDF, Excel, ArcGIS, and other relevant electronic files

REFERENCES

Please list by company/county name, services rendered by the staff which are similar in size to the CID and scope of operation. Please provide the name of the individual to contact and phone number where they can be reached. Three references required.

Company Name: _____

Address: _____

Authorized Representative: _____

Telephone Number: _____ Fax: _____

E-Mail: _____

Budget Estimate

Task 1	Project Management	\$
Task 2	Stakeholder Engagement	\$
Task 3	Plan Development and Recommendations	\$
Task 4	Documentation	\$
Total Cost		\$

IN COMPLIANCE WITH THE ATTACHED SPECIFICATIONS, THE UNDERSIGNED OFFERS AND AGREES, IF THIS PROPOSAL IS ACCEPTED BY THE **FULTON INDUSTRIAL CID** BOARD OF DIRECTORS WITHIN NINETY (90) DAYS OF THE DATE OF PROPOSAL DEADLINE, TO FURNISH ANY OR ALL OF THE ITEMS UPON WHICH PRICES ARE QUOTED AT THE PRICE SET OPPOSITE EACH ITEM.

Contact Name: _____

Company Name: _____

Address: _____

Signature of Authorized Representative

Printed Name of Authorized Representative

Phone: _____ Fax: _____ Cell: _____

E-Mail: _____

GENERAL REQUIREMENTS

All engineering and design shall be in accordance with GDOT procedures and Specifications, applicable guidelines of the American Association of Federal/State Highway Transportation Officials, Manual of Uniform Traffic Control Devices and all other applicable guidelines. Funding for this project comes from the CID and construction will most likely be funded with CID funding.

Applicable Law and Courts: This solicitation and any resulting contract shall be governed in all respects by the laws of the State of Georgia. Any contract executed with the CID must provide that its provisions will be interpreted and enforced in accordance with the laws of the state of Georgia and jurisdiction and venue shall lie in the Courts of Fulton County, Georgia or in the corresponding federal district court and must comply in all respects with all local, state and federal laws, rules, and regulations governing the expenditure of the grant funding associated with this project.

Ethics in Public Contracting: By submitting a proposal, each respondent certifies that its bid is made without collusion or fraud and that it has not offered or received any kickbacks or inducements from any other supplier, supplier, manufacturer or sub supplier in connection with its bid, and that it has not conferred on any CID employee having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged. Each supplier specifically certifies by submitting its bid that it is not in violation of the Official Code of Georgia Annotated, Sections 16-10-2 and 16-10-22, for acts of bribery and/or conspiracy in restraint of free and open competition in transactions with state or political subdivisions.

Mandatory Use of Terms and Conditions: Return of the complete document is required. Modification of or additions to the General Terms and Conditions of this invitation to bid may be cause for rejection of the bid; however, the CID reserves the right to decide, on a case by case basis, in its sole discretion, whether or not to reject such a bid.

Clarification of Terms: If any prospective respondent has questions about the specifications or other invitation to proposal documents, the prospective respondent should contact the CID Executive Director. Any revisions to this request for proposals will be made only by addendum issued by the CID.

Default: In case of failure to deliver goods or services in accordance with the contract terms and conditions, the CID, after due notice, may procure them from other sources and hold the Consultant responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies which the CID may have.

Indemnification: Consultant shall be required to the fullest extent permitted by law to fully defend, and shall indemnify and hold harmless, the CID, State of Georgia, Fulton County, City of Atlanta, City of South Fulton, and their directors, agents, employees, officials, successors and assigns ("Indemnified Parties"), from and against all claims for damages involving personal injury, wrongful death, property damage, or economic damage (including but not limited to investigative and repair costs, attorneys' fees, consultant fees and all costs) arising out of or resulting from or in any way connected to the Work covered by this RFP, or the acts or omissions of the Consultant, its employees, agents, servants, sub consultants regardless of whether or not such claimed liability may be caused in part by an Indemnified Party hereunder, and excluding only liability created by the sole and exclusive gross negligence or willful misconduct of the Indemnified Parties.

Right of Rejection: The CID reserves full freedom (in addition to the right to reject any and all bids) in awarding bids to consider all available factors including, but not limited to price, the provision of needed and unneeded features, usefulness, and prior CID experience. Hence, the CID may award bids to other than the lowest bidder if, in the judgment of the CID, the interest of the CID will be best served by awarding to another.

Liability for Errors: While the CID has made considerable efforts to ensure an accurate representation of information in this Request for Proposal, the information contained in this RFP is supplied solely as a guideline. The information is not guaranteed or warranted accurate by the CID, nor is it necessarily comprehensive or exhaustive.

Firm Pricing: The proposal must be firm for at least ninety (90) days after the closing date of the RFP. All pricing should include delivery-F.O.B. destination.

Price List: An itemized price list for all goods and services used to satisfy this need should be included in bid along with all warranties-standard and extended options.

Payment of Invoices: All invoices are to be paid thirty days from invoice date. If invoices are "back dated", then, payment will be remitted thirty days from receipt of the invoice.

Bid Amendments: The CID reserves the right to amend this RFP prior to the proposal due date. All amendments and additional information will be sent to all vendors who have received the document and should be acknowledged in your proposal.

Bid Withdrawal: A submitted proposal may be withdrawn prior to the due date by a written request to the CID Executive Director. A request to withdraw a proposal must be signed by an authorized individual.

Qualified Consultants must demonstrate competence and experience in all areas of expertise required by the scope of services. If sub consultants are to be used, describe the function and approximate percentage of work they will be conducting.

Insurance requirements: Consultant shall procure and maintain in full force and effect, at all times during the term of this Agreement, the following insurance through companies with an "A VII" rating from Bests, licensed to conduct business in the State of Georgia and approved by CID:

Comprehensive General Liability and Automobile Liability insurance covering Consultant's operations as set forth in this Request for Proposal with a combined single limit of not less than \$5,000,000.00 for bodily injury and property damage. Said liability insurance policies shall carry an Endorsement naming CID, State of Georgia, and Fulton County, City of Atlanta, City of South Fulton as additional insured. Said liability insurance shall recognize and insure performance by Consultant of the obligation to indemnify herein contained.

The Consultant's Comprehensive General and Automobile Liability Insurance shall be written for not less than limits of liability as follows:

Comprehensive General Liability

Bodily Injury: \$1,000,000.00 Each Occurrence/\$2,000,000.00 Aggregate

Property Damage: \$1,000,000.00 Each Occurrence/\$2,000,000.00 Aggregate

Comprehensive Automobile Liability: Bodily Injury and Property Damage: \$1,000,000.00 Combined Single Limit. Hired and Non-Owned liability is to be included.

Umbrella Liability Policy: \$3,000,000.00 that is in excess of General Liability, Automobile Liability and Workers' Compensation.

Worker's Compensation insurance covering all employees of Consultant or any sub consultant engaged in performing the services required by this proposal of not less than the minimum requirement of \$100,000/\$100,000/\$500,000. Such policy must contain a waiver of subrogation endorsement.

Consultant shall provide CID with a valid Certificate of Insurance evidencing CID, State of Georgia, and Fulton County, City of Atlanta, City of South Fulton as named additional insured (s). The certificate will further confirm that at least thirty (30) days prior written notice will be furnished to CID by insurer before cancellation or non-renewal of policy. The insurance policies may not include a deductible, retention, or self-insurance in excess of \$10,000. It is further understood that any coverage extended by reason of this paragraph shall be primary and non-contributory and such shall be evidenced on the Certificate of Insurance. Any insurance maintained by CID for its own protection shall be secondary or excess insurance.

Consultant shall plan and conduct the services to comply with local, state and federal laws, rules and regulations, to adequately protect workers, landowners, tenants, adjacent property, and the public during its operations.

Consultant shall obtain and maintain current any and all licenses, certificates, registrations, permits and any other item or permission necessary to perform and complete the services outlined in this Request for Proposal.

Consultant shall ensure that all employees qualify for employment under the stipulations required by the Federal Government E-Verify program, the Georgia Security and Immigration Compliance Act pursuant to OCGA §13-10-91.

Consultant shall execute a contract tendered by the CID prior to initiating service.

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with Fulton Industrial CID has registered with and is participating in a federal work authorization program*, in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this Agreement with Fulton Industrial CID, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to The Fulton Industrial CID at the time the subcontractor(s) is retained to perform such service.

EEV / Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent Date

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

____ DAY OF _____, 20____

Notary Public

My Commission Expires:

O.C.G.A. § 13-10-91

§ 13-10-91. (For effective date, see note.) Verification of new employee eligibility; applicability; rules and regulations

(a) Every public employer, including, but not limited to, every municipality and county, shall register and participate in the federal work authorization program to verify employment eligibility of all newly hired employees. Upon federal authorization, a public employer shall permanently post the employer's federally issued user identification number and date of authorization, as established by the agreement for authorization, on the employer's website; provided, however, that if a local public employer does not maintain a website, the identification number and date of authorization shall be published annually in the official legal organ for the county. State departments, agencies, or instrumentalities may satisfy the requirement of this Code section by posting information required by this Code section on one website maintained and operated by the state.

(b) (1) No public employer shall enter into a contract pursuant to this chapter for the physical performance of services within this state unless the contractor registers and participates in the federal work authorization program to verify information of all newly hired employees or subcontractors. Before a bid for any such service is considered by a public employer, the bid shall include a signed, notarized affidavit from the contractor attesting to the following:

(A) The affiant has registered with and is authorized to use the federal work authorization program;

(B) The user identification number and date of authorization for the affiant; and

(C) The affiant is using and will continue to use the federal work authorization program throughout the contract period. An affidavit required by this subsection shall be considered an open public record once a public employer has entered into a contract for services; provided, however, that any information protected from public disclosure by federal law shall be redacted.

(2) No contractor or subcontractor who enters a contract pursuant to this chapter with a public employer shall enter into such a contract or subcontract in connection with the physical performance of services within this state unless the contractor or subcontractor registers and participates in the federal work authorization program to verify information of all newly hired employees.

(c) This Code section shall be enforced without regard to race, religion, gender, ethnicity, or national origin.

(d) Except as provided in subsection (e) of this Code section, the Commissioner shall prescribe forms and promulgate rules and regulations deemed necessary in order to administer and effectuate this Code section and publish such rules and regulations on the Georgia Department of Labor's website.

(e) The commissioner of the Georgia Department of Transportation shall prescribe all forms and promulgate rules and regulations deemed necessary for the application of this Code section to any contract or agreement relating to public transportation and shall publish such rules and regulations on the Georgia Department of Transportation's website.

(f) No employer or agency or political subdivision, as such term is defined in [Code Section 50-36-1](#), shall be subject to lawsuit or liability arising from any act to comply with the requirements of this Code section.