



## Public Safety Bulletin #2

### Property Security

- Ensure that property is well lighted
- If possible, provide secure parking for employees
- Install motion detectors that can activate lighting and camera functions
- Avoid storing ladders and objects adjacent to building that can be utilized to gain access to roof and windows
- Ensure that your security system is monitored by the alarm company that will alert the Fulton County Police Department of an intrusion
- Test security system regularly to ensure functionality
- Ensure that a responsible employee answers the phone if an alarm is activated
- Air conditioning units should be connected to alarm system to prevent copper theft
- If fiscally possible, private security and/or camera system adds another level of security
- Reception area that screens visitors before they can enter premises
- Badge readers with software tracking ability are helpful for internal crimes
- Laptops, sensitive information, and personal information should be secured
- Depending on the sensitivity of information being stored on laptops, employers should consider installing encrypted software in the advent of a stolen or lost laptop
- Register a “TAG” form with Fulton County Police Department in order to authorize the police to act in your behalf after normal business hours
- Post “No Trespassing” signs on property
- Brand truck batteries with company logo or some other identifying symbol to make it more difficult for a scrap metal companies to be complicit in property crimes and possibly lead to an arrest of the thief
- Spray paint identifying marks on copper and other valuable metal so if the police intercept a load of metal they can utilize your information to make an arrest
- Ensure that brass fire hose couplets have not been removed
- Request Officer Terri Bryant, Fulton County Police Department, to conduct a free security survey
- Always call **911** to report crimes and suspicious activity